

**June 20, 2017**  
**Shawnee Mass Transit District Minutes**  
**Shawnee MTD**  
**Giant City Park Lodge, Makanda, Illinois**

**Members Present:**

Nancy Doss  
Jim Clark  
Elmer Pullen

**Members Absent:**

Bret Neighbors  
Marcia Fair

**Executive Director:**

Maureen Mann

**CFO:**

Dori Bigler

**Operations Coordinator:**

Tiffany Morgan

**Human Resource:**

Karen Wilson

**Fleet Manager:**

Jon Murrie

**IT Specialist:**

Mike Pietrowski

The meeting was called to order by the Board Chairman Nancy Doss at 4:00 p.m.

**Item: Minutes**

Jim Clark motioned to approve the minutes. Elmer Pullen seconded the motion. All in favor. Motion passed.

**Item: Check Register and Financial Update**

Elmer Pullen motioned to approve the Check Register and Financial Update. Jim Clark seconded the motion. All in favor. Motion passed.

**Item: Resolution #85 and #86 IMRF Taxable Allowances and Compensation**

Nancy Doss introduced Resolution #85 and #86 concerning IMRF Taxable Allowances and Compensation. Elmer Pullen motioned to accept the Resolutions. Jim Clark seconded the motion. All in favor. Motion passed.

**Motions:**

A motion was made to Approve Extending the Line of Credit with First State Bank of Olmsted until June 30, 2018 giving the designated CFO and Executive Director authority to request draw downs from this fund. The motion was made by Jim Clark and seconded by Elmer Pullen. All in favor. Motion passed.

**Item: Administrative Update**

Maureen Mann provided the Administrative Update which included IDOT Update/Bill for Direct Deposit of Funds into Transportation Account, Administrative Team Planning Meeting, DRA and Eclipse.

**Item: Human Resource Update**

Karen Wilson provided the Human Resource Update which included New Hires, No Workers Comp. Claims, One Resignation, One Termination and Wellness Program Update.

**Item: Operations Update**

Tiffany Morgan provided the Operations Update including New Hires and Training, Vienna Shuttle and Possible Goreville Shuttle.

**Item: Fleet Management Update**

Jon Murrie gave the Fleet Management Update which included monthly vehicle damage/repairs and incidents.

**Item: Adjournment**

At 4:16 Jim Clark motioned to adjourn. Elmer Pullen seconded the motion. All in favor. Motion passed.

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Jim Clark, Secretary